EdAccred Support Services

Description of Services

New Program Complete Accreditation Package – This package is designed to provide support to build a surgical technology or surgical assisting program from the ground up. Package includes organizing one PAC meeting, assistance completing the Clinical Sufficiency Survey Form, assistance with clinical site development, curriculum development/review, resource and lab assessment, Self-Study completion/review, initial site visit prep, and findings letter review.

New Program Self-Study Completion – Includes step-by-step guidance to develop and review the program's self-study and supporting documentation. The consultant will work closely with the program director, guiding them through all steps to necessary to create and gather supporting documentation and complete the self-study, and will assist with bookmarking for submission to the ARC/STSA.

New Program Self-Study Review – EdAccred will review the completed self-study and supporting documentation prior to submission to the ARC/STSA.

Clinical Site Development/Sufficiency – EdAccred will work with the program director/clinical coordinator to develop clinical affiliation agreements with local hospitals and surgery centers.

Curriculum Development – Curriculum development includes mapping objectives to program outcomes, creating core course syllabi with learning objectives, skills assessment rubrics, clinical case log template, and clinical evaluations.

Program Director Mentor Program (6-month membership) – The mentorship program includes admission to one Accreditation Fundamentals for Educators (AFE) workshop and a 6-month educational course detailing each Standard.

Customized Training for Faculty & Staff – Training is customizable for administration, faculty, staff, admissions, and career services to assist in programs achieving success. Educational sessions are also offered for professional development (ST/SA), teaching effectiveness, time management, and distance education best practices.

Accreditation Visit Prep-Continuing – The EdAccred team will assist the program with site visit preparation, which includes a review of previous annual reports, supporting documentation, and a complete program audit.

Accreditation Visit Prep-Initial – The EdAccred team will assist the program with site visit preparation, which includes a review of the program self-study, supporting documentation, and a complete program audit.

Program Outcomes Assessment – EdAccred will assess outcomes below threshold, previous action plans, and supporting documentation. The team will work closely with the program to develop a plan of action to meet or exceed standard threshold.

Findings Letter and Supporting Documentation Review – Includes a thorough review of the program's response to a findings letter. All supporting documentation will be assessed for accuracy and compliance.

Consulting Services (ex: reporting guidance, substantive changes, probation, noncompliance) – Consultative services are customized to meet the needs of the program. For areas of noncompliance, the EdAccred team will conduct a thorough review to advise program on how to best address contributing factors.

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Education and Accreditation Resource, LLC